

Reeanna E. Y. Harrilal

- Profile**
- Detail-oriented communications professional with over 13 years experience in print, radio and TV
 - Seeking to expand career in Media, Communications, Public Relations or Business Administration
 - Managerial experience, with excellent interpersonal oral and written communication skills
 - Extensive leadership experience in charitable non-governmental organisations
 - Ability to work under pressure to meet tight deadlines, and in team environments

- Academics**
- **Associate Degree in Ministry Training & Theology**
Ministry International Institute (MII), Trinidad – 2012-2015 (expected)
 - **Comprehensive Creative Writing Diploma**
The Writers' Bureau, College of Journalism, United Kingdom – 2004-2006
 - **Voice Training Programme with veteran broadcaster Barbara Assoon**
In-House Training Radio Shakti, Trinidad – 2004
 - **Diploma in Radio Broadcasting**
Institute of Broadcasting Careers, Trinidad – 2003
 - **Caribbean Examination Council Ordinary Level**
Pleasantville Senior Secondary School, Trinidad – 1998-2000 (6 passes inc. Maths & English)

- Skills**
- Microsoft Office Suite
 - Cool Edit Pro
 - Adobe Audition
 - SAW Pro
 - Media production
 - Radio editing
 - Professional vocal training
 - Script writing
 - Feature writing

Leadership **The Voice of Lupus Foundation (VLF): Founder & President (2011-present)**

Official spokesperson and representative of the VLF, a registered non-profit charitable organisation to foster greater awareness throughout Trinidad and Tobago about the chronic autoimmune disease of lupus, and also to provide support to those with the disease. Responsibilities include event planning, marketing, budgeting and reports, coordinating fundraisers and health fairs, presentations, lectures and meetings. For more information on the VLF, visit: www.thevoiceoflupus.com

Other:

The National Association of Crohn's and Colitis of Trinidad and Tobago
Director (2013-present) For more information: www.crohnsandcolitistt.com

The Humanitarian Institute of Trinidad & Tobago
Director (2012-present)

The Blind Welfare Association of Trinidad and Tobago – San Fernando
Volunteer (2011-present)

Jesus Elam Revival International Church (member since 2012)
Volunteer in church office, and voiceover for radio ads on The Word 107.1fm and Isacc 98.1

Professional Experience

1-868-327-0220 (mobile)
1-868-221-9677 (home)
reeannaharrilal@gmail.com

April 2011
-present

Institute of Broadcasting Careers (IBC)
Part-time Lecturer

- Radio journalism: news, sourcing, writing and editing

March 2014
-present

TTWellnessConnect Magazine

- Voicing of all feature articles for Issue 2 of WellnessConnect, an online corporate wellness magazine. For more information: www.ttwellnessconnect.com

Sept 2010
- Feb 2011

Caribbean New Media Group (CNMG) Sweet 100.1FM, Talk City 91.1FM, Next 99.1FM
News Producer/ Radio News Presenter

- Produce morning newscasts during the First Up Programme and C News at High Noon
- Edit, write, prepare and voice news scripts, and audio and video clips for television
- Produce, compile and present newscasts for radio

June 2008
- Jan 2010

CL Communications LTD/ Music Radio 97.1FM, Ebony 104.1FM
News Editor/ Senior Reporter

- Compiling and delivering on-air news content
- Writing, editing, producing news stories and feature reports for radio
- Editing audio clips with SAW Pro

Dec 2007
- May 2008

WACK 90.1FM
Head of News/ Producer/ Presenter

- Manage the daily functions of the newsroom including news assignments, work schedules and presentation of newscasts
- Produce, compile and read newscasts; writing and editing of audio clips and scripts
- Training of staff members

Nov 2006
- Nov 2007

Gayelle The Channel
Weekend Producer/ News Reporter

- Propose ideas for news stories, source interviews and conduct research
- Direct the shooting of required video
- Script, voice and produce stories for television broadcast
- Produce the 7p.m. Weekend Gayelle News

Dec 2002
- Oct 2006

Radio Shakti 97.5FM & Radio Masala 101.1FM
Head of News/ Newscaster

- Manage the daily functions of the newsroom including news assignments, work schedules and presentation of newscasts
- Host and produce talk show programme News on News
- Edit, write and prepare news scripts and audio clips with Cool Edit Pro

Oct 2001
- Nov 2002

The Probe Newspaper
News Reporter/ Photographer

- Research and write newspaper articles with special emphasis on entertainment, cultural, community and human interest pieces
- Professional photography to complement all written material